

STATUS OF ASSESSMENT (ESTOPPEL)/APPROVAL OF TRANSFER
HARBOUR POINT HOMEOWNERS ASSOCIATION C/O CLIFTON MANAGEMENT 386.767.5575
(Complete Top Portion of Form and Return to: ashley@cliftonmanagement.com FAX:386.255.5234)

Date: _____

Property Address: _____, Port Orange FL 32127

Seller/Refi Name: _____ Buyer Name: _____

Buyer's Cellular #: _____ Buyer's Email Address: _____

This information request for (check one): Sale Refinance Other

Is purchaser aware this is an HOA and for residential use only? Yes No (no Airbnb, business, dorm residential)

Is buyer in receipt of governing documents? Yes No

Estimated Settlement Date: _____ Requested By: _____

Company: _____ Phone: _____
(settlement company name)

FAX: _____ Email Address _____

Current Monthly Maintenance Assessment: \$ _____

Total Balance Due: \$ _____ Paid Through: _____

Special Assessment Pending: Yes No Amount Due: _____

Current statement of charges is attached.

Maintenance fees become late after the 5th of the month. A \$10 late fee will assessed for each late month.

Keys that have NOT been returned to Clifton Management: Pool/Clubhouse Boat launch ramp Storage yard
Amount due: \$ _____ (\$100 charge per outstanding key)

Utilities are NOT included in monthly maintenance payment.

Are there any violations on property: Yes No (If yes, attached)

All exterior modifications must be approved by association ARC.

Does this property have a lien: Yes No If Yes, provide name of attorney for HOA: _____

Does the association need to approve transfer of title: Yes No

Insurance information: _____

Disclosures signed by buyer: Yes No / Required Not Required (attached)

Monthly maintenance fees are payable to Harbour Point Homeowners association c/o BB&T bank, P.O. BOX 2914, Largo, FL, 33779. Payment options will be outlined in welcome letter.

Estoppel Fee: _____

FEES DUE TO ASSOCIATION SHOULD BE MADE PAYABLE TO: HARBOUR POINT HOMEOWNERS ASSOCIATION INC.

ESTOPPEL FEES ARE PAYABLE TO CLIFTON MANAGEMENT INC. MAIL CHECK(S) AND ALL DISCLOSURES (IF APPLICABLE) ALONG WITH A COPY OF THE DEED TO: CLIFTON MANAGEMENT, INC. 1326 S. RIDGEWOOD AVE. SUITE 14; DAYTONA BEACH, FL 32114.

The association and, or its management company will not perform lender risk analysis assessment in the form condominium/PUD questionnaires without payments not to exceed \$150.00 as per Florida Statutes. The responses herein are made in good faith and to the best of my ability as to their accuracy. *Please note that the total dues owed to the association DO NOT include the Estoppel Fee.

Verified By: _____

Date: _____